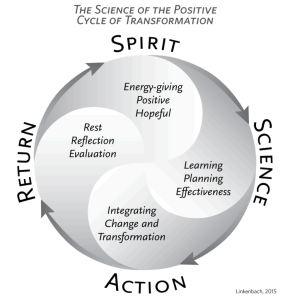


**Lake of the Woods
Prevention Coalition**
P.O. Box 1101
Baudette, MN 56623



Our Mission

To unite together to inspire the youth and Lake of the Woods Community to prevent underage drinking, tobacco and other drug use.

**President –Heather Larson
Secretary – Aspen Thompson**

**Vice-President – Calista Wolf
Treasurer – Christine Hultman**

**July 28, 2025, 12:00 Noon
Zoom Meeting**

Present: Calista Wolf, Jill Hasbargen-Olson, Mary Merchant, Aspen Thompson, Christine Hultman, Sue Johnson, Keegan Foss, Kay Schell, Heather Larson, Sandy Peterson, Doris Knutson

Call to order: 12:03 p.m. by Vice President Calista

Approval of Secretary’s Report: Meeting minutes June 2, 2025 were approved following a motion by Jill, second by Mary.

Approval of Treasurer’s Report: Christine reported \$23,106.25 left in CARA account. Sandy reported \$72,003 left in DFC account. Trying to spend down some of the DFC funds by prepaying some things, such as contractual services. Sandy reported that she has applied for a six-month No Cost Extension for the DFC grant. Motion to approve Treasurers’ Reports made by Mary, seconded by Jill. Motion unanimously approved.

Old Business:

- **Mission Statement:** Sandy emailed out the new Mission Statement to coalition members five days prior to the meeting. Bylaws require members receive mission statement to review ten days prior to voting on it. Jill made a motion to accept the new mission statement effective in five days, with Mary seconding that motion. Motion was unanimously approved.
- **CTC Grant:** Doris reported she and Sandy would be traveling to St. Paul on for a CTC Kick-Off meeting on August 7-8.
- **DFC Closeout:** Sandy reported she still has not received any information on the DFC closeout process.
- **NNO:** Plans underway and Facebook posts are up. Sandy asked that coalition members like and share posts as they see them. Sue Johnson inquired about the TZD booth and what would be featured there.

New Business:

- **DFC Report:** Sandy discussed the upcoming Movie on the Hill that LWPC was sponsoring on August 7. The movie will be Despicable Me 4. Sandy and Doris are unable to be there as they will be in St. Paul.

- CARA Report: Doris is working on Narcan administration training and Good Samaritan Law education for National Night Out and other opportunities for trainings to fulfill the requirements of the CARA grant before its conclusion at the end of September. Jill suggested a training at the Brink Center. A discussion was held on what to do with expired Narcan.
- LWPC Savings Account: The need for the LWPC to have a savings account was discussed. Jill made a motion that the LWPC open a Savings Account at Border Bank with Sandy and Doris serving as signatories. The motion was seconded by Mary and passed unanimously.
- Amend Bylaws for fewer meetings: Potentially amending the bylaws to accommodate holding fewer meetings per year was discussed, with the options of holding quarterly meetings or six meetings per year. Many felt quarterly meetings were not enough. It is also possible CTC has its own meeting requirements. It was suggested the issue be tabled for a future meeting once more information can be obtained.

Media Report: Sandy provided an update as Sara was unable to attend.

Meeting adjourned at 12:42 p.m. following a motion by Jill, second by Mary.

Next Meeting Date: **September 15, 2025**