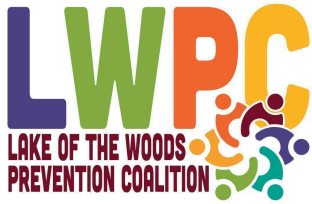
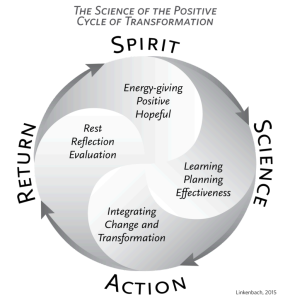


**Lake of the Woods
Prevention Coalition**
P.O. Box 1101
Baudette, MN 56623



Our Mission

The Lake of the Woods Prevention Coalition is dedicated to enhancing the health and well-being of individuals of all ages in our community by encouraging collaboration and partnership. Our mission is to promote mental, physical, and emotional wellness while supporting a lifestyle free from substance misuse.



**President –Heather Larson
Secretary – Aspen Thompson**

**Vice-President – Calista Wolf
Treasurer – Christine Hultman**

**December 15, 2025, 12:00 Noon
Ambulance Garage**

Present: Heather Larson, Aspen Thompson, Scott Fitzsimmond, Mary Merchant, Jill Hasbargen Olson, Calista, Christine Hultman, Kay Schell, Sandy Peterson, Doris Knutson

Call to order: 12:07 p.m. by Heather Larson

Approval of Secretary’s Report: Meeting minutes November 3, 2025 were approved with date correction following a motion by Aspen, second by Calista.

Approval of Treasurer’s Report: Sandy updated on treasure’s report. She reported \$25,000 in expenses so far. There are enough funds left to pay Sandy and Dors their full salary for about a month and a half, then both will go to reduced time. Motion by Scott to approve treasurer’s report, second by Mary. Motion carried.

STUDs Report:

- A brief update was provided on the STUDs program.

Old Business:

- A short video on the CTC process was viewed.

New Business:

- Paid leave for coalition employees was discussed. As Doris is considered a CHI employee, she is covered by CHI paid leave and PTO policies. It was discussed that a policy needs to be put in place for Sandy as well.
- It was decided Calista would serve as the Paid Leave Administrator as part of her duties as coalition Vice President. A motion was made by Mary to reflect that and was seconded by Aspen. Motion carried.
- The need to create a PTO committee was discussed. Doris will bring the CHI PTO policy to the next meeting and someone will bring the County’s policy as well.

Media Report:

- The billboards that the coalition has up were discussed as well as the need to update them. The group liked the theme of “Lake of the Woods: A Community That Cares”. Updating the LWPC logo and messaging was also discussed and the need to promote the positive.

Meeting adjourned at 1:09 p.m. following a motion by Mary, second by Calista.

Next Meeting Date: January 26, 2026
April 6, 2026
June 1, 2026
July 27, 2026
September 14, 2026